

## **SECURITY OF UNCLASSIFIED CONTROLLED AND PROPRIETARY INFORMATION (OCT 2009)**

Seller shall be responsible for safeguarding all Unclassified Controlled Information (UCI), proprietary information, and materials in connection with the performance of the work under this subcontract and in accordance with the Y-12 UCI Program. Seller shall protect against sabotage, espionage, loss, and theft of UCI, proprietary information and/or materials in Seller's possession. UCI and proprietary information includes, but is not limited to, information classified as Unclassified Controlled Nuclear Information (UCNI) and Official Use Only (OUO) in accordance with the U.S. Department of Energy/National Nuclear Security Administration (DOE/NNSA) Information Security Program and the Y-12 UCI Program.

Seller shall:

- (a) Complete the requisite briefing (for UCI) and/or certification (for UCI) provided by the Subcontract Technical Representative (STR), a Y-12 Information Security Officer, or designee;
- (b) ensure UCI is granted only to persons with a need to know and is not released without review for release restrictions;
- (c) ensure UCI is never released to foreign nationals;
- (d) ensure that UCI information is not placed on Seller computing equipment without prior certification by Y-12;
- (e) notify the Subcontract Administrator or Y-12 Plant Shift Superintendent of any security breach immediately;
- (f) be responsible for recognizing the sensitivity of information before it is used, processed, or stored on an information system;
- (g) certify to the STR that any UCI documents, materials, or information storage media (disk drives, thumb drives, hard drives) in Seller's possession or in the possession of any person under the Seller's control in connection with the performance of this subcontract are returned to the STR in conformance with Y-12 specifications upon completion of the subcontract.
- (h) **Flow these requirements down to all lower-tier subcontractors and suppliers.**