
Subcontract Management Program Site Wide STR Program

Barbara S. Hood

BWXT Y-12

August 3, 2006



Purpose

- Define how BWXT Y-12 specifies and supervises work practices for subcontractors to ensure they operate under the same CONOPS guidelines as the prime contractor.

Definition of STR

Subcontract Technical Representative (STR)

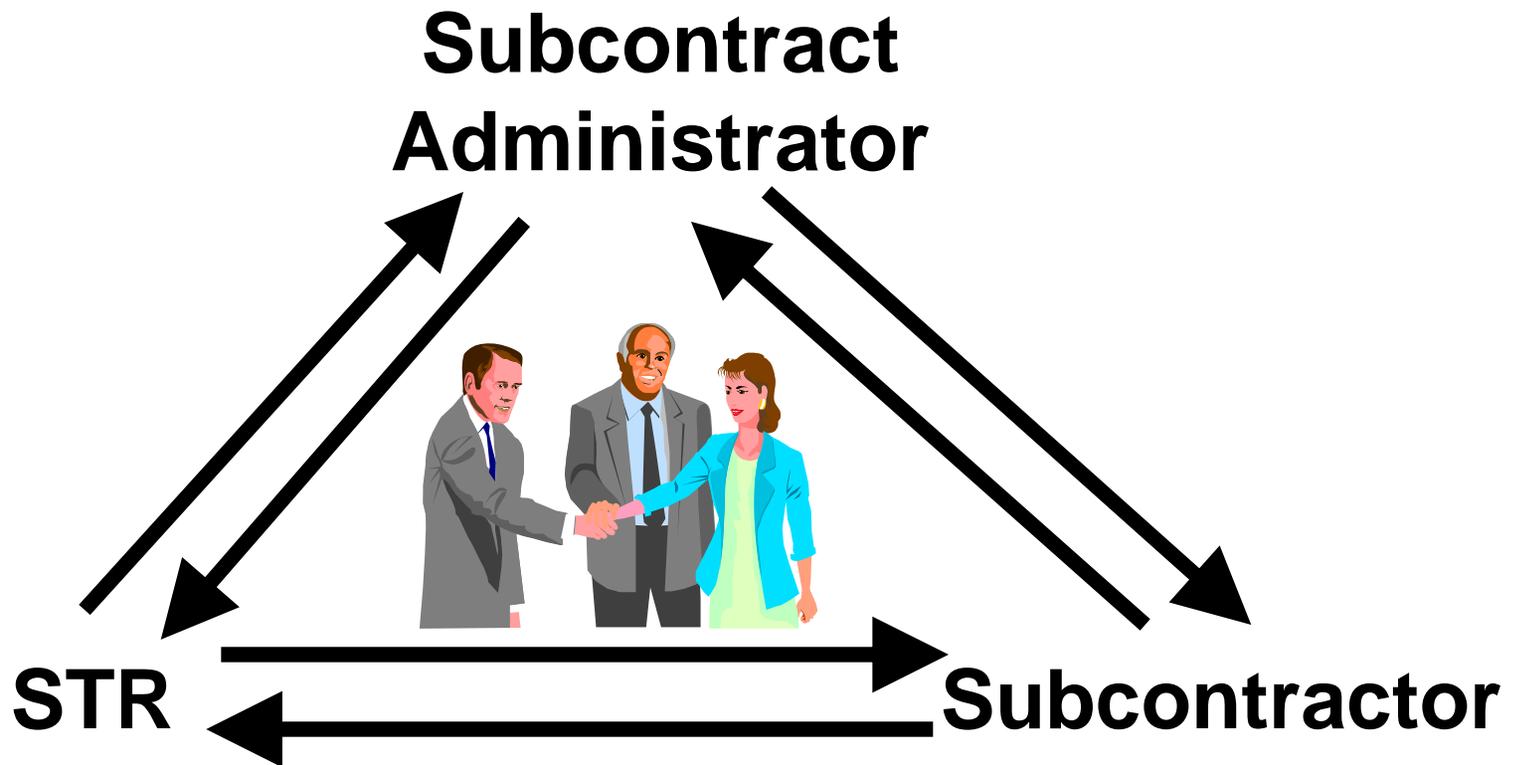
An exempt person appointed by the Procurement Department who is responsible for managing, monitoring and ensuring compliance with technical requirements of a subcontract, and who will work with quality, operations, facility specialists, safety and security to ensure subcontract terms and other requirements are met.



STR Assignment

- STRs are assigned to:
 - Any subcontract that requires work to be performed on site (including some deliveries)

THE RECOGNIZED PARTIES



STR's at Y12

- All STR's receive training prior to being appointed
- STR's are "appointed" by Procurement
- STR's are an "extension" of Procurement
- Procurement "owns" the SMP Program (cradle to grave)
- STR's and Procurement prepare Subcontractor Performance Assessments
- STR's provide technical direction within the scope of the subcontract

STR's at Y12

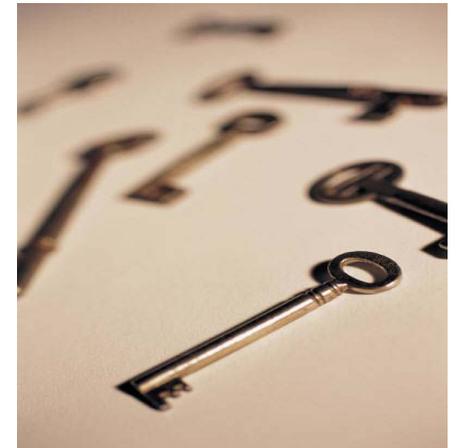
- Construction (Davis Bacon) – Approx. 45 full time STR's
- Operations (Services) – 260+ part time STR's
- STR's must be familiar / knowledgeable of the work
- STR's reside in the area where work will be performed
- STR's must be Exempt personnel

Key Roles of Subcontractor

- ◆ Review, understand and comply with all aspects of the Subcontract, including documents listed in the subcontract
- ◆ Comply with all federal, state and Y-12 requirements per Procurement Specification, Field Conditions and Statement of Work
- ◆ In accordance with the Subcontract notify the Subcontract Technical Representative and Subcontract Administrator of any related delays

Key Roles of Subcontractor

- ◆ Have an appropriate Inspection and Quality Assurance Program that will perform inspection of all materials, goods and deliverables prior to releasing to BWXT Y-12
- ◆ Perform all work in accordance with the subcontract
- ◆ Submit application/invoice for payment in accordance with agreed upon schedule.



Performance Evaluation



Performance Evaluation Program (cont'd)

- Evaluations are conducted semi-annually
- All Construction Subcontracts are evaluated
- A sampling of service subcontracts are evaluated
- Evaluation will be shared with the subcontractors.
- Subcontractors may, depending on the evaluation, be required to submit a corrective action plan.

Performance Evaluation Program (cont'd)

- Selection of Subcontracts other than Construction will be determined by the Subcontract Management Program Manager, SA and STR's.
- At any time, a Subcontractor can request to be evaluated. Subcontractor will be evaluated the next evaluation period.

Performance Evaluation Program (cont'd)

- The program evaluates subcontract performance in the following areas:
 - Performance/Quality
 - Safety and Security
 - Value
 - Schedule
 - Communication

Performance Evaluation Program (cont'd)

SCORE	Rating
0 – 2.4	UNACCEPTABLE
2.5 - 3.4	POOR-
3.5 – 3.9	ACCEPTABLE
4.0 – 4.4	GOOD
4.5 – 5.0	OUTSTANDING

Other Performance Measures

- A Monthly Metric Chart is presented to the Senior Management concerning Subcontract Performance

The three area's measured are:

- Recordable Injuries and Illnesses
- Occurrences
- Incidents of Security Concern

What Impact does this have on me?

- Review of Subcontractor Performance Evaluations will be part of the selection criteria for new solicitations/awards.
- Centralized Database tracks issues concerning Recordable Injuries and Illnesses, Incidents of Security Concern and Occurrences involving subcontractors.

Questions?

