



UPF MOTOR DRIVERS INSPECTION RECORD

Work Package No.: _____

Task No.: _____

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DMC NUMBER:		DATE:				
PROJECT NUMBER:		PROJECT NAME:				
QUALITY LEVEL:	QUALITY (Q)	RISK SIGNIFICANT (RS)	COMMERCIAL CONTROL (CC)			
EQUIPMENT ID:		DESCRIPTION:			STARTUP SYSTEM ID:	
BLDG/AREA:		ELEVATION:		SYSTEM:		
REFERENCE DOCUMENT NO.:		REV. NO.:	REFERENCE DOCUMENT NO.:		REV. NO.:	
ITEM		ACC	REJ	N/A	FE (initial/date)	QCE/PI (initial/date)
1. Nameplate data is correct						
2. Foundation complete and anchor bolts set						
3. Load-bearing/leveling surfaces of plates, blocks, rails, soleplates are flat within tolerances						
4. Unit set on foundation						
5. Levelness of baseplates, blocks, rails, soleplate and/or equipment is within tolerances						
6. Centerline location and elevation checked						
7. Anchor bolts torqued						
8. Preliminary alignment and soft-foot check complete						
9. Grouting complete						
10. Auxiliary systems (i.e., lube oil, purge, quench, balance, cooling, etc.) are cleaned, flushed, and properly connected						
11. Preservative compounds, greases, and oils are cleaned from equipment						
12. Megger insulation during pre-commissioning						
13. Uncouple or remove belt drives, couplings, etc., and check polarity and proper connection; i.e., "Delta" or "Wye." if applicable, and voltage						
14. Check bearings and lubricate						
15. Final alignment is complete						
16. Bump for correct rotation						
17. Instruments and controls checked						
COMMENTS:						
FE: (print/sign)					DATE:	
QCE: (print/sign)					DATE:	