|  | **UPF  Field Change Request  (FCR)** | | | | | | | | | | | **Work Package No.:** | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Task No.:** | | | | |
|  |  | | | | | | | | | | |  | | | | |
|  | | | | | | | | | | | | | | | | |
| **PART A – Field Engineer** | | | | | | | | | | | | | | | | |
| **START UP SYSTEM NO.:** | | | | | | **FCR NO.:** | | | | | | | | | | |
| **LOCATION/AREA:** | | | | | | **CWP NO.:** | | | | | | | | | | |
| **Reference Document No.** | | | | **Rev. No.** | | **Reference Document No.** | | | | | | | | | | **Rev. No.** |
|  | | | |  | |  | | | | | | | | | |  |
|  | | | |  | |  | | | | | | | | | |  |
|  | | | |  | |  | | | | | | | | | |  |
|  | | | |  | |  | | | | | | | | | |  |
| **EXISTING CONDITION:** | | | | | | | | | | | | | | | | |
| **REASON FOR CHANGE:** (Indicate FCR Trend Code at Bottom of FCR Form) | | | | | | | | | | | | | | | | |
| **DESCRIPTION OF CHANGE:** | | | | | | | | | | | | | | | | |
| **Disposition Requested Date:** | | | | | | | | | | | | | | | | |
| **Prepared By:** | | | | **Approved By:** (PFE) | | | | | | | **Date:** | | | | | |
| **PART B – UPF Project Engineering** | | | | | | | | | | | | | | | | |
| **DESIGN ENGINEERING DISPOSITION: Approved**  **Approved with Changes**  **Disapproved** | | | | | | | | | | | | | | | | |
| **List Design Document(s) Affected by the FCR:** (Include documents noted above and additional documents, as required.) | | | | | | | | | | | | | | | | |
| **Document No.** | | | | | **Rev. No.** | | | **FCR Affects Document** | | | | **Incorporation Required** | | | | |
| **Yes** | **No** | | | **Yes** | | | **No** | |
|  | | | | |  | | |  |  | | | |  | |  | |
|  | | | | |  | | |  |  | | | |  | |  | |
|  | | | | |  | | |  |  | | | |  | |  | |
|  | | | | |  | | |  |  | | | |  | |  | |
| **Responsible Project Engineer:** | | | | | | | **Checker:** | | | | | | | | | |
| **Mechanical/Process:** | | **Plant Design:** | | | | | | | | **Electrical:** | | | | | | |
| **Civil/Structural/Arch:** | | **Control Systems:** | | | | | | | | **Other:** | | | | | | |
| **Potential Lessons Learned: Yes**  **No** | | | | | | | | | | | | | | | | |
| **Engineering Group Supervisor:** (EGS) | | | **Approved By: (PE/PEM Signature)** | | | | | | | | | | | **Date:** | | |
| **FCN Trend Code by FE:** | | **Revised FCR Trend Code by PE with FE Concurrence: Yes**  **No** | | | | | | | | | | | | | | |