

Security Requirements for Possessing Facilities

Possessing Facility Subcontract Requirements

Performance of work under this contract will require you to have an approved classified facility certified and authorized to house classified matter. Your company is responsible for ensuring that all personnel involved in this contract — including company managers, employees, and direct consultants, as well as any lower-tier subcontractors whose employees require Department of Energy (DOE) access authorizations — comply with all applicable DOE security requirements, including the following:

SELLER personnel exposed to or working with classified matter must have an active “L” or “Q” clearance with the U.S. DOE commensurate with the level of classified matter, a need-to-know, CMPC training, and must handle and protect classified matter per the latest issuance of E-PROC-3210, Classified Matter Protection & Control.

The Seller must have a facility that is capable of processing and storing classified matter per the requirements in the following sections:

Limited Area/Vault-Type Room

In order to handle, store, or process classified information at the Seller’s facility, the Seller must provide and maintain a Limited Area, at the Seller’s expense. The Limited Area will retain Seller-provided Government Services Administration (GSA) approved repositories for the storage of classified matter and authorized electronic media, or in a compliant approved Vault-Type Room when not in use. All operations and activities involving classified information or materials must be approved by the Company prior to initiation. If required by the project for secure storage, subject to the direction of the Company, a Vault-Type Room may be required.

Classified Data

Based on an evaluation of the Seller’s facility, approval by the Company and DOE/National Nuclear Security Administration (NNSA) is required before classified is transported to or processed at the Seller’s facility.

Controlled Unclassified Information (CUI)

SELLER shall be responsible for safeguarding all Controlled Unclassified Information (CUI), proprietary information, and materials in connection with the performance of the work under this Purchase Order and in accordance with applicable CNS policies governing the handling of CUI, including without limitation DOE Order 471.7, Controlled Unclassified Information. SELLER shall protect against sabotage, espionage, loss, and theft of CUI, proprietary information and/or materials in SELLER’s possession. SELLER is responsible for attending and successfully completing any required training.

Applicable Regulatory Requirements for Security

- DOE O 205.1D, Department of Energy Cyber Security Program (if applicable)
- NNSA SD 205.1, Baseline Cybersecurity Program (if applicable)
- NIST SP 800-171, Rev 3, Protecting Controlled Unclassified Nuclear Information in Nonfederal Systems and Organizations (if applicable)
- DOE O 206.1A, Department of Energy Privacy Program
- DOE O 470.1A, Safeguards and Security Program
- DOE O 470.5A, Insider Threat Program
- DOE O 470.6, Chg. 1, Technical Security Program
- DOE O 471.1B, Identification and Protection of Unclassified Controlled Nuclear Information
- DOE O 471.6, Chg.4 (Ltd Chg), Information Security
- DOE O 471.7, Controlled Unclassified Information
- DOE O 472.2A, Chg 1 (Ltd Chg) Personnel Security
- DOE O 473.1A, Physical Protection Program
- DOE O 475.1, Counterintelligence Program
- DOE O 475.2B, Identifying Classified Information
- DOE O 550.1, Chg. 1, (Ltd Chg) Official Travel

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Other related DOE Orders and Manuals involving any CNS-approved physical, information, computing, and operational security requirements for the handling, processing, storage, and protection of classified matter.

Your company will develop internal procedures as needed to implement all applicable DOE security requirements and inform company and subcontractor personnel of their individual responsibilities for implementing these requirements. In addition, company and subcontractor personnel will comply with applicable security procedures at the sites where work involving classified matter is performed.

Your company understands that annually the designated DOE/NNSA Safeguards and Security representatives as well as CNS Safeguards and Security will inspect your facility compliance with all applicable DOE safeguards and security requirements. Upon request, company personnel will provide DOE/NNSA and CNS with documentation for these reviews. If DOE/NNSA or CNS notifies your company in writing that its security procedures and/or practices do not comply with DOE/NNSA security requirements, an appropriate corrective action plan will be submitted