



All Offerors must be registered with The System for Award Management (SAM). To obtain registration forms, call the System for Award Management Registration Assistance Office at (866) 606-8220. Offerors may also register on line via the internet on the SAM website (<http://www.sam.gov>). Offerors not registered will be ineligible for award. SAM registration is FREE.

SUPPLIER INFORMATION

Vendor Code:

EMAIL:					ATTN:						
CHECK ONE: ☐ Add new supplier ☐ Change supplier information					DATE:						
SUPPLIER NAME:					CONGRESSIONAL DISTRICT NO.:						
BUS. STREET ADDRESS:					COUNTRY CODE:						
CITY:		STATE:		ZIP:		+4:		County:			
SUPPLIER REMITTANCE (PAYEE) ADDRESS (If different from business address):											
P.O. BOX:		CITY:		STATE:		ZIP:		+4:			
CONTACT PERSON & TITLE:											
PHONE NO.:			FAX NO.:			EMAIL:					
NAME OF HEAD OF ORGANIZATION (This information is mandatory):											
(Please check appropriate title – no others are acceptable): ☐ PRESIDENT ☐ CEO ☐ DIRECTOR ☐ PARTNER ☐ SOLE PROPRIETOR											
STREET ADDRESS (If different from above):											
PHONE NO.:			FAX NO.:			EMAIL:					
Unique Entity ID (UEI) NO.:					Expiration Date:						
TAX ID NO.:					DUN & BRADSTREET NO.:						
STATE OF INCORPORATION, IF INCORPORATED:					CREDIT CARD ACCEPTED: ☐ Yes ☐ No						
BUSINESS CATEGORY:		☐ Individual		☐ Sole Proprietorship		☐ Partnership		☐ Government (State or Local)		☐ Corporation	
		☐ Non-Profit		☐ University		☐ Other		☐ Government (Federal)		☐ Limited Liability Corp/Partnership	
PARENT COMPANY: (name and address)					PARENT COMPANY DUN AND BRADSTREET NO.:						
Parent UEI:					Expiration Date:						
BUSINESS SIZE STANDARD: <i>[In accordance with Federal Acquisition Regulation (FAR) Part 19.102]</i>											
See definitions on the following page...					Socio-economic categories:						
Primary NAICS: _____		Annual Revenue: _____			☐ 8(a), SBA Certification		Date: _____				
No. of Employees: _____					☐ Small Disadvantaged Business						
					☐ Veteran-Owned Business						
					☐ Service-Disabled Veteran-Owned Business						
☐ Other than Small Business		or ☐ Small Business			☐ HUBZone, SBA Certification		Date: _____				
					☐ Woman-Owned Small Business						
					☐ Economically-Disadvantaged Women-Owned Business						
If Small Disadvantaged Business is selected, indicate which specific socio-economic categories apply. <i>See next page for definitions.</i>											
☐ Alaskan-Native Owned Corporation					☐ American Indian Owned Business						
☐ Asian-Pacific American Owned Business					☐ Black American Owned Business						
☐ Hispanic American Owned Organization					☐ Native American Owned Business						
☐ Native Hawaiian Owned Business					☐ Subcontinent Asian (Asian-Indian) American Owned Business						

BY SIGNING THIS FORM I CERTIFY THE ABOVE INFORMATION IS TRUE, CORRECT AND ACCURATE.

SIGNATURE: _____ **DATE:** _____

FIELD DEFINITIONS

FIELD	DEFINITIONS
Zip + 4	The zip +4 code of your business address. See https://tools.usps.com/go/ZipLookupAction .
DUNS Number	The unique nine-character identification number provided by Dun and Bradstreet (D&B) that is assigned to your entity.
Annual Revenue (\$)	The average receipts over the last three complete fiscal years, including receipts of the parent organization, all branches, and all affiliates worldwide.
Number of Employees	The average number of employees, including all affiliates. This is the average number of persons employed for each pay period over the firm's latest 12 months, including persons employed by the parent organization, all branches, and all affiliates worldwide.
Parent Entity	The legal business name of your global parent entity, if applicable.
Parent Entity DUNS Number	Your parent organization's DUNS number.
8A Firm	Certification that your entity represents itself as an 8(a) business concern or an 8(a) joint venture firm.
Veteran-Owned Business	Certification that your entity represents itself as a Veteran Owned business concern.
Service-Disabled Veteran-Owned Business	Certification that your entity represents itself as a Service Disabled Veteran Owned Business.
Historically Underutilized Business Zone (HUBZONE) Business	Certification that your entity represents itself as a Historically Underutilized Business Zone (HUBZONE) concern. If the SBA determines that a concern is a HUBZone Small Business concern, it will issue a certification to that effect and will add the concern to the List of Qualified HUBZone Small Business Concerns at http://dsbs.sba.gov
Women-Owned Small Business	Certification that your entity represents itself as a Woman Owned Small Business or Joint Venture Woman Owned Small Business, has registered in SAM.gov, and has submitted documents verifying its eligibility at the time of initial offer to the WOSB Program Repository.
Economically-Disadvantaged Women-Owned Small Business	Certification that your entity represents itself as an Economically Disadvantaged Woman Owned Small Business or a Joint Venture Economically Disadvantaged Woman Owned Small Business.
Small Disadvantaged Business	Your certification that you are a small disadvantaged business concern. If you select this, please also select the appropriate socio-economic category.
Alaskan-Native Corporation	Certification that your entity represents itself as an Alaskan Native Owned (ANC) Corporation.
American Indian Owned	Certification that your entity represents itself as an American Indian Owned Business concern.
Asian-Pacific American Owned	Certification that your entity represents itself as an Asian-Pacific American Owned concern.
Black American Owned	Certification that your entity represents itself as a Black American Owned concern.
Hispanic American Owned	Certification that your entity represents itself as a Hispanic American Owned concern.
Native American Owned	Certification that your entity represents itself as a Native American Owned Business concern.
Native Hawaiian Organization	Certification that your entity represents itself as a Native Hawaiian Owned (NHO) concern.
Subcontinent Asian-American Owned	Certification that your entity represents itself as a Subcontinent Asian (Asian- Indian) American Owned Business.
Unique Entity ID Number (UEI)	The unique 12 digit number is a non-proprietary identifier requested in, and assigned by the System for Award Management (SAM.gov)