



UPF Work Package Post-Job Briefing

Place in Section 6 of the Work Package

Work Package No.: _____

Task No.: _____

Items to be discussed:

Were the work instructions sufficient to safely and correctly perform the work?

Were all necessary permits complete, current, and in the work package?

Were field/work area conditions correctly depicted in the Hazards Analysis?

Were tools and equipment in good repair and adequate for the work?

What changes/improvements could be made to more efficiently/effectively perform the work?

Were there any improvements made that should be passed on?

Comments:

Reviewed By:

Superintendent:

Print/Type Name

Signature

Date

