



# UPF Request For Information (RFI)

Work Package No: \_\_\_\_\_

Task No.: \_\_\_\_\_

<b>PART A – Requestor</b>		<b>RFI Title:</b>	
<b>START UP SYSTEM No.</b>		<b>RFI No.</b>	
<b>LOCATION/AREA/ITEM:</b>		<b>CWP No.</b>	
<b>Reference Document No.</b>	<b>Rev. No.</b>	<b>Reference Document No.</b>	<b>Rev. No.</b>
<b>Identify Responsible Organization</b>			
<b>UPF Engineering:</b> <input type="checkbox"/>	<b>Procurement:</b> <input type="checkbox"/>	<b>Construction:</b> <input type="checkbox"/>	
<b>Project Controls:</b> <input type="checkbox"/>	<b>Subcontracts:</b> <input type="checkbox"/>	<b>Other:</b>	
<b>Information Requested:</b>			
<b>Recommended Disposition:</b>			
<b>Disposition Requested Date:</b>			
<b>Requested By:</b>	<b>Approved By: (PFE)</b>		<b>Date:</b>
<b>PART B – Responding Organization</b>			
<b>Response / Disposition:</b>		<b>Approved</b> <input type="checkbox"/>	<b>Disapproved</b> <input type="checkbox"/>
<b>List Design Document(s) Affected by the RFI: (Include reference documents noted above and additional documents, as required.)</b>			
<b>Document No.</b>	<b>Rev. No.</b>	<b>Incorporation / Reference Required</b>	
		<b>Yes</b>	<b>No</b>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
<b>Responsible Organization Rep:</b>			
<b>Manager Approval Required:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>			
<b>Reviewing Manager:</b>	<b>Approved By:</b>		<b>Date:</b>