

April 10, 2020

## What to expect when entering the Y-12 site

As we progress into the containment phase of our pandemic plan, one of the ways we are reducing the risk of COVID-19 spread is by increasing administrative controls. In addition to drastically reducing the number of people on site, we will also screen employees who continue to report to work to perform mission-critical duties. The screening will be through a self-administered questionnaire as well as temperature checks upon arrival at the portals.

The screening process will be carried out at Posts 23 and 20 (hours below) and employees must enter through these posts. Posts 33 and 13 are closed until further notice. Temperature screening hours: Post 23 from 4:30 a.m. to 8 a.m.; and Post 20 from 5 a.m. to 7:15 a.m. Procedures are in place for employees who work in off-site locations, as well as for commercial drivers and vendors.



Before you leave for work, make sure you review the four screening questions. If your answers are all NOs, place the questionnaire green side up on your vehicle dashboard. If you answer YES to any question, follow the instructions on the red side of the questionnaire distributed on-site or on the printable questionnaire (see page 3).

## The Process

- Before leaving for work, employees will ask themselves a few simple questions that help identify risk of contracting COVID-19 (snapshot shown above; full questionnaire on page 3.)

**Question 1** Travel – We want to know if you have traveled to an area with high community spread. The Centers for Disease Control and Prevention updates this list periodically, but examples are New York City, New Jersey, or closer to home, Nashville and Atlanta. Answering yes does not mean you will definitely be quarantined, but Occupational Health Services will want to ask more questions.

**Question 2** Exposures – We want people to be aware of potential exposures to people with a confirmed case of COVID-19 or those who have symptoms of COVID-19.

**Questions 3 and 4** Symptoms – We want to know if you yourself are experiencing any symptoms of a viral infection that could be COVID-19.

- No need to write on the questionnaire; just remember if any answer is yes.
- If you weren't given a physical copy of the questionnaire, print the questionnaire on page 3 at home if possible.
- If all your answers are **No**, place the questionnaire green side up on your vehicle dashboard and proceed to the site's entry portals.
- If any answer is **Yes**, follow the instructions on the red side of the questionnaire. Do not report to work before doing so.
- In addition to asking yourself these questions, you can also check your temperature before leaving for work. If you answer yes to any of the questions or your temperature is 100.5°F or above, **DO NOT** report to work. **DO** call Occupational Health Services at 865-574-1583 during normal business hours or the Operations Center at 865-574-7172 if after hours.
- When you approach the portal, an Emergency Medical Services (EMS) worker will scan your temperature. If it is in the normal range, you will proceed to your work area.
- If you have a fever, or for another reason need further medical screening, you will proceed to the parking area outside Occupational Health Services at Jack Case Center (northwest corner) where medical staff will be assembled to evaluate and assist you.
- If you do not have a questionnaire card and were unable to print one, the EMS staff will have some questionnaires available at the portals.

## FAQs

### **I thought many people don't have a fever with the COVID-19. Why screen for symptoms?**

While screening for symptoms and checking for fever doesn't mean we will catch all people shedding the virus, additional administrative and engineering controls with increased personal protective equipment should reduce the likelihood of catching or spreading the virus on-site.

### **Why are we still asking about travel?**

We have many coworkers and vendors who travel from out of state or out of the areas to work here. While we may want to discourage travel to disease-burdened areas, we cannot force people to go home when not at work.

### **Are there other symptoms of COVID-19 I should look for?**

About one of every three people describes a loss of taste or smell, and many have early gastrointestinal symptoms of nausea or even diarrhea. General fatigue and achiness are also common.

If you answer **NO** to all questions, place this card with the green side up on your vehicle dashboard.

If you answer **YES** to any question, please call

**Occupational Health Services (865-574-1583)** for further guidance or the **Operations Center (865-574-7172)** after hours.

## COVID-19 SCREENING QUESTIONNAIRE

### TRAVEL HISTORY

In the past 14 days, have you traveled inside the United States to areas with **HIGH LEVELS** of active community spread of COVID-19\*\*?

NO

YES

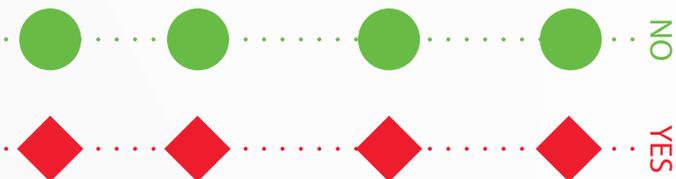
### CONTACT HISTORY

Have you or anyone you have been in contact with had a confirmed diagnosis of COVID-19?

### SYMPTOMS

Do you have fever (temperature of 100°F or higher), cough, shortness of breath, or other symptoms of respiratory illness: chills, muscle pain, headache, sore throat, or new loss of taste or smell?

Have you had a fever, cough, shortness of breath, or other symptoms mentioned above in the past 14 days?



\*\* Subject to change: Check the CDC website (COVID Data Tracker) for current data, and the U.S. Department of State website for the current travel level.